

In the name of Allah, the Most Gracious, the Most Merciful

**Emiri Decree No. (20) of 2017  
Concerning Service Fees Applied by the Department of  
Tourism Development in Ajman**

**We, Ammar bin Humaid Al Nuaimi, Member of the Supreme Council,  
Ruler of the Emirate of Ajman.**

After reviewing Emiri Decree No. (11) of 2011 concerning the issuance of the Financial Law in the Emirate of Ajman, Emiri Decree No. (13) of 2012 concerning the establishment of the Department of Tourism Development in Ajman, Emiri Decree No. (2) of 2014 concerning the Ajman Free Zone, Emiri Decree No. (1) of 2015 concerning the Department of Economic Development in Ajman, and Emiri Decree No. (20) of 2017 concerning the regulation of practicing hotel and tourism activities in the Emirate of Ajman. And upon reviewing Emiri Decree No. (18) of 2017 concerning the regulations for licensing hotel and tourism establishments in the Emirate of Ajman.

And based on the recommendations submitted to us by the Chairman of the Department of Tourism Development in Ajman regarding the need to amend the amounts of service fees currently in effect at the said Department, as recently agreed upon between the Department of Tourism Development and the Department of Finance of the Government of Ajman.

**And for what we have deemed to be in the public interest;**

**We have decided to issue the following Emiri Decree:**

**Article (1)**

**Name of the Decree and its Entry into Force**

This decree shall be named "Emiri Decree No. (20) of 2017, concerning Service Fees Applied by the Department of Tourism Development in Ajman", and it shall come into force from the first day of November 2017.

**Article (2)**

## **Service Fees**

The Department of Tourism Development in Ajman shall collect the fees listed in the schedule attached to this Emiri Decree, in consideration for the services provided by the said Department to the beneficiaries of those services. The said Department shall be entrusted with the tasks of collecting the said fees and transferring them to the public treasury of the Emirate, as part of the said Department's revenues.

## **Article (3)**

### **Repeal of Local Legislation**

As of the effective date of this Emiri Decree, Emiri Decree No. (3) of 2014 concerning the service fees of the Department of Tourism Development in Ajman, and any other text or provision contained in any local legislation currently in force in the Emirate that conflicts with or contradicts the provisions of this Emiri Decree, shall be repealed.

## **Article (4)**

### **Publication and Circulation of the Decree**

This Emiri Decree shall be published in the Official Gazette of the Emirate and circulated to all concerned parties to act accordingly, each within its jurisdiction.

**Issued by us with our signature at our office in the Emiri Diwan in Ajman on this day, Sunday, the twenty-fifth of Muharram 1439 Hijri, corresponding to the fifteenth of October 2017 Gregorian.**

**Abdullah bin Humaid Al Nuaimi**  
**Crown Prince of Ajman**

**List of Service Fees of the Department of Tourism  
Development  
October 2017**

No.	Service Name	Annual Fee in AED	Notes
<b>First: Hotel Establishments</b>			
1	<b>Issuance of initial license for hotel establishments and renewal in case of non-issuance of the final license</b>		
<b>A - Hotels, Resorts, and Lodges</b>			
	5-star category *****	1,500	
	4-star category ****	1,300	
	3-star category ***	1,200	
	2-star category **	1,100	
	1-star category *	1,000	
<b>B - Hotel Apartments and Furnished Apartments</b>			
	Luxury category	1,500	
	Premium category	1,250	
	Standard category	1,000	
<b>C - Guesthouses, Holiday Homes, and Desert Camps</b>			
	Tourist category	1,000	
2	<b>Issuance and renewal of the final license for hotel establishments (annually)</b>		
<b>A - Hotels &amp; Resorts</b>			
	5-star category *****	800 AED per room with a minimum of 45,000 AED	

No.	Service Name	Annual Fee in AED	Notes
	4-star category ****	600 AED per room with a minimum of 40,000 AED	
	3-star category ***	600 AED per room with a minimum of 40,000 AED	
	2-star category **	400 AED per room with a minimum of 35,000 AED	
	1-star category *	400 AED per room with a minimum of 35,000 AED	
	<b>B - Hotel Apartments and Furnished Apartments</b>		
	Luxury category	800 AED per room with a minimum of 40,000 AED	
	Premium category	600 AED per room with a minimum	

No.	Service Name	Annual Fee in AED	Notes
		of 40,000 AED	
	Standard category	400 AED per room with a minimum of 35,000 AED	
	C - Facilities owned and managed by the hotel establishment	800	For each facility separately
	D - Facilities owned by the hotel establishment but not under its management	500	For each facility separately
	E - Temporary facilities within the premises of the hotel establishment but not under its management	500	For each facility separately
	<b>F - Lodges</b>		
	3-star category ***	600 AED per room with a minimum of 30,000 AED	
	2-star category **	400 AED per room with a minimum of 30,000 AED	
	1-star category *		

No.	Service Name	Annual Fee in AED	Notes
		400 AED per room with a minimum of 30,000 AED	
	<b>G - Guesthouses, Holiday Homes, and Desert Camps</b>		
	Tourist category	10,000	
<b>3</b>	<b>Registration in the hotel establishments register (annual renewal)</b>		
	<b>A - Hotels, Resorts, and Lodges</b>		
	5-star category *****	1,000	
	4-star category ****	1,000	
	3-star category ***	900	
	2-star category **	800	
	1-star category *	700	
	<b>B - Hotel Apartments and Furnished Apartments</b>		
	Luxury category	1,000	
	Premium category	900	
	Standard category	800	
	<b>C - Guesthouses, Holiday Homes, and Desert Camps</b>		
	Tourist category	1,000	
<b>4</b>	<b>Issuance and renewal of classification for hotel establishments (annually)</b>		

No.	Service Name	Annual Fee in AED	Notes
	<b>A - Classification certificate for Hotels, Resorts, and Lodges</b>		
	5-star category *****	500	
	4-star category ****	500	
	3-star category ***	500	
	2-star category **	500	
	1-star category *	500	
	<b>B - Classification certificate for Hotel and Furnished Apartments</b>		
	Luxury category	500	
	Premium category	500	
	Standard category	500	
	<b>C - Classification certificate for Guesthouses, Holiday Homes, and Desert Camps</b>		
	Tourist category	500	
	D - Issuance of classification plaque	500 + cost of the plaque	
	E - Classification of the hotel establishment as part of the licensing procedures	1,000	
	G - Request for reclassification of the current status of the hotel establishment (at the establishment's request)	1,200	

No.	Service Name	Annual Fee in AED	Notes
<b>Second: Tourism Establishment Fees</b>			
<b>5</b>	<b>Issuance and renewal of license for tourism establishments (annually)</b>		
	A - For tourism establishments (Land and sea transport / Tourist restaurants or floating restaurants / Hotel management companies / Tourist shop / Cinemas and theaters)	5,000	
	B - Entertainment venue and amusement park	10,000	
	C - Nightclub	25,000	
	<b>D - Licensing and license renewal fees for travel and tourism companies</b>		
	Certified airline agent office	40,000	
	Branch office of a shipping lines agent	20,000	
	Travel and tourism ticketing office	10,000	
	Organizing outbound tourist trips	8,000	
	Organizing inbound tourist trips within the country	8,000	
<b>6</b>	<b>Registration and renewal of registration fees in the tourism establishments register (annually)</b>		

No.	Service Name	Annual Fee in AED	Notes
	<b>A - Travel and tourism companies, tourist transport establishments, and tourist restaurants</b>		
	Gold Category	1,500	
	Silver Category	1,000	
	Bronze Category	500	
	<b>B - Cinemas and Theaters</b>		
7	<b>Issuance and renewal of classification for tourism establishments (annually)</b>		
	<b>A - Fees for classification certificate of tourism establishments</b>		
	Gold Category	500	
	Silver Category	500	
	Bronze Category	500	
	<b>B - Modification of the classification level of the tourism establishment</b>		
	Request for reclassification of the current status of the tourism establishment as part of the licensing procedures	500	
	Request for reclassification of the tourism establishment (at the client's request after the date of issuance or renewal, as the case may be)	600	
<b>Third: Tourism Event Fees</b>			
8	<b>Issuance of permits for tourism events</b>		

No.	Service Name	Annual Fee in AED	Notes
	<b>A - Entertainment parties permit</b>		
	Permit for one night up to a maximum of 7 days without an entry fee	1,000	
	Permit for more than 7 days up to a maximum of one month without an entry fee	15,000	
	Permit for one night up to a maximum of 7 days with an entry fee	2,000	In addition to 10% of the ticket value for the Department
	Permit for more than 7 days up to a maximum of one month with an entry fee	20,000	In addition to 10% of the ticket value for the Department
	Modification of entertainment event permit data	500	
	<b>B - Tourism events permit (other than entertainment parties)</b>		
	Fee for a small tourism event (1 to 30 people)	1,000	
	Fee for a large tourism event (more than 30 people)	1,500	
	<b>C - Tourism event tent permit (renewed every three months)</b>		
	Tent classification	500	
	Small tent permit (from 1 to 500 sq. ft.)	5,000	

No.	Service Name	Annual Fee in AED	Notes
	Medium tent permit (more than 500 to 1000 sq. ft.)	10,000	
	Large tent permit (more than 1000 sq. ft.)	15,000	

#### Fourth: General Service Fees

9	Amendment of hotel or tourism establishment data with the Department	300	
10	Issuance of an official 'To Whom It May Concern' certificate	300	
11	Issuance of an initial approval letter for the construction/ conversion of a hotel establishment building	500	
12	Issuance and renewal of a tour guide license	500	Validity of issuance and renewal is for two years - per tour guide
15	Issuance of a representative card for a tourism/hotel establishment	500	
16	Issuance of a replacement for a lost or damaged representative card for a tourism/hotel establishment	250	
17		250	Per month

No.	Service Name	Annual Fee in AED	Notes
	Tourism or hotel advertising permit		
<b>18</b>	Fine for late license renewal	200	Monthly, and a part of a month is considered a full month
<b>19</b>	Extension of working hours permit for tourism events (for each extension)	500	
<b>20</b>	Temporary closure of a hotel establishment	500	
<b>21</b>	Issuance of a replacement for lost/damaged document	500	
<b>22</b>	Approval for cancellation of an establishment's license	1,000	