

In the name of Allah, the Most Gracious, the Most Merciful

**Amiri Decision No. (6) of 2015**

**Regarding Service Fees and Local Fines Applied by Ajman Police**

We, Ammar bin Humaid Al Nuaimi, Crown Prince of Ajman, Chairman of the Executive Council,

Having reviewed Federal Law No. (1) of 2011 concerning the Public Revenues of the State;

And having reviewed Amiri Decree No. (11) of 2011 issuing the Financial Law of the Government of Ajman and its executive regulations;

And on Amiri Decree No. (4) of 2013 concerning the Local Police in the Emirate of Ajman;

And on Amiri Decree No. (10) of 2014 concerning the establishment of the Central Administration for Legal Affairs of the Government of Ajman;

And based on the request submitted to us by the leadership of the Local Police in Ajman, and the recommendations of the Ruler's Representative for Administrative and Financial Affairs regarding that request, based on the results of studies and comparisons prepared by the Department of Finance in Ajman;

And in exercising our powers under Article (24) of Amiri Decree No. (11) of 2011, read in conjunction with the provisions of Articles (3(a) and 5(c)) of Decree No. (4) of 2013, referred to above;

And for what we have deemed to be in the public interest;

**We have decided to issue the following Amiri Decision:**

## **Article (1)**

### **Name of the Decision and its Entry into Force**

This decision shall be named "Amiri Decision No. (6) of 2015, regarding Service Fees and Local Fines Applied by Ajman Police," and it shall come into force from the first day of April 2015.

## **Article (2)**

### **Determination of Local Fees**

The Local Police in Ajman shall collect the local fees listed in the schedule attached to this Amiri Decision in exchange for the services it provides to the beneficiaries of those services.

## **Article (3)**

### **Recording of Violations, Imposition, and Collection of Fines**

The Local Police in Ajman is authorized to record and prove the violations specifically mentioned in the schedule attached to this Amiri Decision, and is entrusted with imposing the prescribed fine for each violation, and collecting and disposing of it in accordance with the financial systems and procedures in force in the Emirate of Ajman.

## **Article (4)**

### **Repeal of Previous Legislation**

Any text or provision contained in any previous legislation that contradicts or conflicts with the provisions of this Amiri Decision is hereby repealed.

## Article (5)

### Publication of the Amiri Decision

This Amiri Decision shall be published in the Official Gazette of the Emirate and circulated to all concerned parties to act upon it, each within their own jurisdiction.

Issued by us with our signature at our office in the Amiri Diwan in Ajman on this Tuesday, the fourth of Jumada al-Akhirah 1436 Hijri, corresponding to the twenty-fourth of March 2015 Gregorian.

Ammar bin Humaid Al Nuaimi

Crown Prince of the Emirate of Ajman

### Violations and Fines Applied by the Local Police Force in Ajman

No.	Violation Name	Classification	Fine Amount / AED	Notes
<b>First: Security Licensing Violations</b>				
1	Failure to present records or invoices related to the commercial activity to the competent authority upon request - Scrap Shops	First time	500	
		Second time	1,000	In addition to a warning of closure
		Third time or more	2,000	The necessary action will be determined by the Commander-in-Chief
2	Failure to renew the license for surveillance camera	First time	500	

No.	Violation Name	Classification	Fine Amount / AED	Notes
	installation companies after the specified period has expired	Second time	1,500	In addition to a warning of closure
		Third time or more	3,000	The necessary action will be determined by the Commander-in-Chief
3	Tailoring shops making military uniforms or selling military ranks without permission from the competent authorities	First time	1,000	
		Second time	2,000	In addition to a warning of closure
		Third time or more	3,000	The necessary action will be determined by the Commander-in-Chief
4	Licensed tailoring shops making military uniforms without verifying the military personnel's actual rank, without a letter from their	First time	1,000	

No.	Violation Name	Classification	Fine Amount / AED	Notes
	employer, or without presenting a military ID card	Second time	3,000	In addition to a warning of closure
		Third time or more	5,000	The necessary action will be determined by the Commander-in-Chief
5	Roaming and gathering of scrap vehicles or licensed public transport vehicles in residential areas	First time	1,000	
		Second time	2,000	Vehicle impounded for one month
		Third time or more	5,000	Vehicle impounded for two months
6	Key cutting shops duplicating keys without photocopying the ID of the person requesting the copy, or the vehicle ownership for a vehicle key	First time	500	
		Second time	1,000	In addition to a warning of closure
		Third time or more	3,000	The necessary action will be determined by the Commander-in-Chief
7		First time	1,000	

No.	Violation Name	Classification	Fine Amount / AED	Notes
	Key cutting shops possessing vehicle computer programming devices without permission from the licensing authority	Second time	3,000	In addition to a warning of closure
		Third time or more	4,000	The necessary action will be determined by the Commander-in-Chief
8	Key cutting shops opening any vehicle, safe, or apartment without a permit from the Criminal Investigations Department	First time	1,000	
		Second time	2,000	In addition to a warning of closure
		Third time or more	3,000	The necessary action will be determined by the Commander-in-Chief
9	Scrap trading shops not adhering to the state's unified color for scrap vehicles	First time	500	
		Second time	1,000	Vehicle impounded for one month
		Third time or more	2,000	Two-month impoundment; the necessary action will be determined by

No.	Violation Name	Classification	Fine Amount / AED	Notes
				the Commander-in-Chief
10	Scrap trading shops not adhering to the state's unified color for scrap workers' attire	First time	500	
		Second time	1,000	In addition to a warning of closure
		Third time or more	2,000	The necessary action will be determined by the Commander-in-Chief
11	Collecting waste with unauthorized vehicles	First time	2,000	
		Second time	4,000	Vehicle impounded for one month
		Third time or more	6,000	Vehicle impounded for two months
12	Scrap companies purchasing cables without a contract or invoices specifying the value and quantity	First time	1,000	
		Second time	3,000	In addition to a warning of closure
		Third time or more	4,000	The necessary action will be determined by the

No.	Violation Name	Classification	Fine Amount / AED	Notes
				Commander-in-Chief
13	Allowing persons under 18 to enter electronic game and internet shops in the morning during official working hours and after midnight	First time	1,000	
		Second time	2,000	In addition to a warning of closure
		Third time or more	3,000	The necessary action will be determined by the Commander-in-Chief
14	Vehicle towing companies failing to create a special log to record vehicle towing activities and the data of towed vehicles, to be presented upon request	First time	1,000	
		Second time	2,000	In addition to a warning of closure
		Third time or more	3,000	The necessary action will be determined by the Commander-in-Chief
15	Hosting artistic groups or holding parties without a permit	First time	1,000	
		Second time	3,000	In addition to a warning of closure
			4,000	The necessary action will be

No.	Violation Name	Classification	Fine Amount / AED	Notes
		Third time or more		determined by the Commander-in-Chief
16	Failure to secure an establishment subject to security requirements with surveillance cameras	First time	1,000	
		Second time	2,000	In addition to a warning of closure
		Third time or more	3,000	The necessary action will be determined by the Commander-in-Chief

**Second: Violations of the system for selling phones and establishments that apply the internal security system if the system is activated**

17	Failure to submit an application for electronic linking subscription within the specified period	First violation	2,000	
		Second violation	4,000	In addition to a warning of closure
		Third violation	Temporary or permanent closure of the establishment	The necessary action will be determined by the Commander-in-Chief
18		First violation	500	

No.	Violation Name	Classification	Fine Amount / AED	Notes
	Establishment's failure to pay the specified subscription fees	Second violation	1,000	
		Third violation	2,000	In addition to a warning of closure
		Fourth violation	Temporary or permanent closure of the establishment	The necessary action will be determined by the Commander-in-Chief
19	Failure to operate the electronic linking system despite having the operational requirements	First violation	2,000	
		Second violation	4,000	In addition to a warning of closure
		Third violation	Temporary or permanent closure of the establishment	The necessary action will be determined by the Commander-in-Chief
20	Failure to enter data for customers and employees in the program, or entering incomplete or incorrect data	First violation	2,000	
		Second violation	4,000	In addition to a warning of closure
		Third violation	Temporary or permanent	The necessary action will be determined by

No.	Violation Name	Classification	Fine Amount / AED	Notes
			closure of the establishment	the Commander-in-Chief
21	Delay in entering the required data for customers and employees by more than (2 hours)	First violation	1,000	
		Second violation	2,000	
		Third violation	3,000	In addition to a warning of closure
		Fourth violation	Temporary or permanent closure of the establishment	The necessary action will be determined by the Commander-in-Chief
22	Using the electronic linking system for other matters that contravene the law	First violation	1,000	
		Second violation	3,000	
		Third violation	5,000	In addition to a warning of closure
		Fourth violation	Temporary or permanent closure of the establishment	The necessary action will be determined by the Commander-in-Chief

No.	Violation Name	Classification	Fine Amount / AED	Notes
23	Failure to provide the competent authority or technical department with the required data or information clearly	First violation	3,000	
		Second violation	5,000	
		Third violation	10,000	In addition to a warning of closure
		Fourth violation	Temporary or permanent closure of the establishment	The necessary action will be determined by the Commander-in-Chief
24	Failure to attend training on the system at the specified time	First violation	2,000	
		Second violation	4,000	
		Third violation	8,000	In addition to a warning of closure
		Fourth violation	Temporary or permanent closure of the establishment	The necessary action will be determined by the Commander-in-Chief
<b>Third: Violations of the Visual Early Warning System</b>				
25	Failure to operate the		2,000	

No.	Violation Name	Classification	Fine Amount / AED	Notes
	system by the subscriber	No specific number of occurrences		
26	Failure to inform security authorities of a malfunction in the establishment's alarm	No specific number of occurrences	1,000	
27	Failure to inform security authorities in case of sale, relocation to another site, or change of trade name, and failure to display a sign with the new name on the shop or placing it in an unclear location	No specific number of occurrences	1,000	
28	Conducting business before completing the procedures for subscribing to the systems	No specific number of occurrences	5,000	

No.	Violation Name	Classification	Fine Amount / AED	Notes
29	Obstructions on the sensors of the alarm devices	No specific number of occurrences	1,000	
30	Failure to connect the establishment to the visual early warning devices with the police operations room	First time	1,500	
		Second time	3,000	In addition to a warning of closure
		Third time	5,000	The necessary action will be determined by the Commander-in-Chief
31	Establishments connected to early warning devices with police operations failing to update / or delaying in providing data of persons authorized to handle the alarm	First time	1,500	
		Second time	3,000	In addition to a warning of closure
		Third time	5,000	The necessary action will be determined by the Commander-in-Chief
32	Failure and delay of	First time	1,000	

No.	Violation Name	Classification	Fine Amount / AED	Notes
	establishments in providing additional technical matters requested by the competent authority	Second time	3,000	In addition to a warning of closure
		Third time	4,000	The necessary action will be determined by the Commander-in-Chief
<b>Fourth: Violations of the Hotel Establishment Information System Program</b>				
33	Establishment's failure to submit an application for subscription to the system within the specified period	First time, first month	500	
		Second time, second month	1,000	
		Third time, third month	2,000	In addition to a warning of closure
		Fourth time, fourth month	4,000	The necessary action will be determined by the Commander-in-Chief
34	Failure to provide computer	First violation	500	

No.	Violation Name	Classification	Fine Amount / AED	Notes
	devices and their requirements within the specified period	Second violation	1,000	
		Third violation	2,000	In addition to a warning of closure
		Fourth violation	4,000	The necessary action will be determined by the Commander-in-Chief
35	Establishment's failure to pay the subscription fees specified for its category	First violation	500	
		Second violation	1,000	
		Third violation	2,000	In addition to a warning of closure
		Fourth violation	4,000	The necessary action will be determined by the Commander-in-Chief
36	Failure to operate the program despite having	First violation	5,000	

No.	Violation Name	Classification	Fine Amount / AED	Notes
	the operational requirements	Second violation	10,000	
		Third violation	15,000	In addition to a warning of closure
		Fourth violation	20,000	The necessary action will be determined by the Commander-in-Chief
37	Omission, error, or failure to enter employee data in the program	First violation	5,000	
		Second violation	10,000	
		Third violation	15,000	In addition to a warning of closure
		Fourth violation	20,000	The necessary action will be determined by the Commander-in-Chief
38	Delay, error, or failure to enter guest data in the program	First violation	5,000	
		Second violation	10,000	
			15,000	

No.	Violation Name	Classification	Fine Amount / AED	Notes
		Third violation		In addition to a warning of closure
		Fourth violation	20,000	The necessary action will be determined by the Commander-in-Chief
39	Establishment using the program's devices or telephone line for other matters	First violation	1,000	
		Second violation	2,000	
		Third violation	3,000	In addition to a warning of closure
		Fourth violation	4,000	The necessary action will be determined by the Commander-in-Chief
40	Establishment's failure to provide security authorities with the required data and information	First violation	1,000	
		Second violation	2,000	
		Third violation	3,000	In addition to a warning of closure

No.	Violation Name	Classification	Fine Amount / AED	Notes
		Fourth violation	4,000	The necessary action will be determined by the Commander-in-Chief
41	Establishment's failure to enter the required data listed in the program in general	First violation	1,000	
		Second violation	2,000	
		Third violation	3,000	In addition to a warning of closure
		Fourth violation	4,000	The necessary action will be determined by the Commander-in-Chief
42	Establishment misusing the data present in the program	First violation	5,000	
		Second violation	10,000	
		Third violation	15,000	In addition to a warning of closure
		Fourth violation	20,000	The necessary action will be determined by the

No.	Violation Name	Classification	Fine Amount / AED	Notes
				Commander-in-Chief

**Fifth: Violations of the Car Rental Office Information System Program**

43	Establishment's failure to submit an application for subscription to the system within the specified period	First time, first month	5,000	In addition to a warning of closure
		Second time, second month	10,000	The necessary action will be determined by the Commander-in-Chief
		Third time, third month		
44	Establishment's failure to provide computer devices and their requirements within one month of submitting the subscription application	First violation	1,000	
		Second violation	2,000	
		Third violation	5,000	In addition to a warning of closure
		Fourth violation		The necessary action will be determined by the Commander-in-Chief
45	Failure to operate the	First violation	5,000	In addition to a warning of closure

No.	Violation Name	Classification	Fine Amount / AED	Notes
	electronic linking system	Second violation	10,000	The necessary action will be determined by the Commander-in-Chief
		Third violation		
46	Failure to enter data about renters and employees in the program, or entering incorrect or incomplete data	First violation	5,000	In addition to a warning of closure
		Second violation	10,000	The necessary action will be determined by the Commander-in-Chief
		Third violation		
47	Delay in entering the required data about the renter and employees by more than (3) hours	First violation	2,000	
		Second violation	3,000	
		Third violation	5,000	In addition to a warning of closure
		Fourth violation		The necessary action will be determined by the Commander-in-Chief
48		First violation	3,000	

No.	Violation Name	Classification	Fine Amount / AED	Notes
	Using the electronic linking system devices or telephone line for matters other than electronic linking	Second violation	5,000	
		Third violation	10,000	In addition to a warning of closure
		Fourth violation		The necessary action will be determined by the Commander-in-Chief
49	Failure to provide the competent authority with the required data or information clearly	First violation	3,000	
		Second violation	5,000	
		Third violation	10,000	In addition to a warning of closure
		Fourth violation		The necessary action will be determined by the Commander-in-Chief
50	Loss of access rights to the system	First violation	500	Report to the police within 24 hours for any level of violation
		Second violation	500	
			1,000	

No.	Violation Name	Classification	Fine Amount / AED	Notes
	Third violation			

**Sixth: Local Service Fines (Violations related to the Traffic and Patrols Department and Vehicle and Driver Licensing)**

51	Violation of obstructing traffic for work without a permit		1,000	
52	Repairing a vehicle without a permit (for repair shop owners) first time		2,000	
53	Repairing a vehicle without a permit (for repair shop owners) in case of repetition		5,000	
54	Delay in renewing "under trial" number plates, per month		20	
55	Delay in renewing a driving instructor		20	

No.	Violation Name	Classification	Fine Amount / AED	Notes
	permit, per month			
56	Delay in renewing a representative's card (driving school)		20	

### **Service Fees Applied by the Local Police Force in Ajman**

No.	Service Name	Fee Amount / AED	Notes
<b>First: Criminal Investigation and Security Centers Fees</b>			
1	Approval for issuing or renewing commercial licenses subject to security requirements (those with an internal security system)	300	
2	Security permit for 24-hour operation	1,000	
3	Security permit for maintenance work for establishments linked to the alarm system	300	
4	Embalming fees for bodies	5,000	
<b>Second: Traffic and Patrols, and Vehicle and Driver Licensing Fees</b>			
1	To Whom It May Concern Certificate (lost items, criminal record check, traffic and licensing centers)	50	
2	Eye test to obtain a driving license	50	

No.	Service Name	Fee Amount / AED	Notes
3	Request for a photo of a radar violation	20	
4	Approval of a vehicle sale agreement	50	
5	Issuance of two metal export number plates	80	
6	Issuance of two "under trial" number plates	80	
7	Issuance of two long number plates	100	
8	Issuance of a short number plate	80	
9	Issuance of a motorcycle number plate	50	
10	Issuance of one short number plate + one long number plate	90	
11	Issuance of one long number plate (replacement for lost/damaged)	50	
12	Issuance of one short number plate (replacement for lost/damaged)	40	
13	Towing of a light vehicle with a tow truck	200	
14	Towing of a light transport vehicle with a tow truck	300	
15	Towing of a heavy vehicle with a tow truck	500	
16	Release of an impounded light vehicle - for an impoundment period of less than three months	300	
17	Release of an impounded heavy vehicle - for an impoundment period of less than three months	600	

No.	Service Name	Fee Amount / AED	Notes
18	Renewal of a vehicle driving instruction form for three months	150	
19	Replacement for a lost certificate of transfer, possession, or export of a vehicle	50	
20	Reservation of number plates for six months	200	
21	Reservation of number plates for one year	400	
22	Inquiry letter about a vehicle driving license transaction in other Emirates	100	
23	Advancing the date of a light vehicle driving test	100	
24	Advancing the date of a heavy vehicle driving test	200	
25	Permit to obstruct traffic for a maximum of seven days	100	
26	Permit to renew "under trial" number plates	200	
27	Licensing to issue "under trial" number plates	500	
28	Vehicle repair permit	20	
29	Permit for painting and bodywork without changing the color - without an accident	50	
30	Permit for a carrier to pass during non-permitted times	20	
31	Preliminary test for driving a light vehicle	150	

No.	Service Name	Fee Amount / AED	Notes
32	Preliminary test for driving a motorcycle	50	
33	Preliminary test for driving a motorcycle / within the city	50	
34	Preliminary test for driving a heavy vehicle	200	
35	Driving test for a light vehicle / manual gear / within the city	100	
36	Driving test for a light vehicle / automatic gear / within the city	100	
37	Driving test for a heavy vehicle / within the city	200	
38	Driving test for heavy mechanical equipment	300	
39	Car lock - required for follow-up	200	
40	Opening a file for a light vehicle driving license	120	
41	Opening a file for driving a heavy vehicle	300	
42	Opening a file for driving a motorcycle	100	
43	Permission or securing the route for a large carrier with an unusual load	250	
44	General services	10	
45	Vehicle number plate date sticker	10	
46	Vehicle inspection (heavy)	200	
47	Opening an instructor evaluation file	100	

No.	Service Name	Fee Amount / AED	Notes
48	Instructor test	200	
49	Advancing the date of an instructor test	150	
50	Approval for a license from the (Vehicle Committee)	1,000	
51	Issuance of a private company pick-up number	500	
52	Issuance of a public company pick-up number	1,000	
53	Issuance of a company van number	500	
54	Issuance of a private light bus number	500	
55	Issuance of a public light bus number	1,000	
56	Issuance of a private heavy bus number	1,000	
57	Issuance of a public heavy bus number	1,500	
58	Issuance of a private truck number	1,000	
59	Issuance of a public truck number	1,500	
60	Issuance of a private light mechanical equipment number	500	
61	Issuance of a public light mechanical equipment number	1,000	
62	Issuance of a private heavy mechanical equipment number	1,000	
63	Issuance of a public heavy mechanical equipment number	1,500	

No.	Service Name	Fee Amount / AED	Notes
64	Issuance of a sedan car number (car rental)	200	
65	Issuance of a sedan car number (driving school)	200	
66	Driving test for light mechanical equipment	200	
67	Possession or cancellation of vehicle ownership	50	
68	Change of details / release of mortgage in ownership	20	
69	Statement of number of vehicles	25	
70	Issue/renew/replace lost driving school representative card	200	
71	Replacement for a lost instruction form	150	
72	Substituting vehicle impoundment period	100 AED / day	
73	Signature approval for car showrooms	500	
74	Issue / replacement for lost ownership of number (owned / by purchase)	100	
75	Replacement for lost/damaged test appointment paper	50	
76	Towing of a vehicle by another party	100	
77	Transfer of file - driving license	100	
78	Absence from a driving test appointment	100	
79	Release of impounded light (vehicle / bus / mechanical equipment) - for an	600	

No.	Service Name	Fee Amount / AED	Notes
	impoundment period of more than three months and not exceeding six months		
80	Release of impounded light (vehicle / bus / mechanical equipment) - for an impoundment period of more than six months	1000	
81	Release of impounded heavy (vehicle / bus / mechanical equipment) - for an impoundment period of more than three months and not exceeding six months	1100	
82	Release of impounded heavy (vehicle / bus / mechanical equipment) - for an impoundment period of more than six months	2000	

**Third: Fees for linking to the data program for hotel establishments and car rental offices**

1	5-star hotels / annual	5,000	
2	4-star hotels / annual	4,000	
3	3-star hotels / annual	3,500	
4	2-star hotels / annual	3,000	
5	1-star hotels / annual	2,000	
6	Luxury hotel apartments / annual	4,000	
7	Superior hotel apartments / annual	3,000	
8	Standard hotel apartments / annual	2,000	
9	Car rental offices (100 cars or less) / annual	2,000	

No.	Service Name	Fee Amount / AED	Notes
10	Car rental offices (101 - 500 cars) / annual	4,000	
11	Car rental offices (501 - 1000 cars) / annual	5,000	
12	Car rental offices (1001 cars and above) / annual	6,000	

#### **Fourth: Fees for linking to the Visual Early Warning System**

1	Banks	15,000	
2	Exchange houses, other financial and monetary institutions, and similar entities	10,000	
3	Jewelry, precious metals, and precious stones manufacturing or sales establishments (large / small gold shops)	6,000	
4	Valuable goods warehouses	6,000	
5	Shops and stores of valuable goods	6,000	
6	Hazardous materials warehouses	6,000	
7	Large shopping centers	20,000	

#### **Fifth: Fees for linking to the data program for hotel establishments and car rental offices <sup>1</sup>**

1	Department stores	10,000	
2	Car dealership showrooms	6,000	
3	Fuel and gas stations and their warehouses	4,000	
4	Resorts, hotels, and five-star hotel apartments	10,000	
5		8,000	

No.	Service Name	Fee Amount / AED	Notes
	Resorts, hotels, and four-star hotel apartments		
6	Resorts, hotels, and three-star hotel apartments	6,000	
7	Resorts, hotels, and two-star hotel apartments	5,000	
8	Resorts, hotels, and one-star hotel apartments	4,000	
9	Internet cafes and service centers	2,000	
10	Warehouses for alcoholic beverages	10,000	
11	Gold trading establishments	2,000	
12	Shops selling phones and wireless devices	2,000	
13	Key cutting shops	2,000	

<sup>1</sup> - The fees apply upon the actual implementation of the internal security link, and a decision to that effect will be issued by the Commander-in-Chief of the Ajman Local Police Force.